

MOUNT LAUREL BD OF ED-00503440 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	SFA On-Site Monitoring (900)		900	04/16/2018	CAP Removed	
Corrective Action History			CAP Removed Kate Marsh 03/16/2018 09:39 AM	CAP Removed			
			Flagged Kate Marsh 03/14/2018 10:11 AM	All SFAs must conduct, at a minimum, one on-site accountability review of EACH school's breakfast program under its sponsorship by February 1st each year. The on-site review must be conducted by a SFA employee. The SBP On-Site Monitoring Form (#292) must be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness (1000 - 1006)		1006	04/16/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 03/27/2018 10:58 AM	CAP Accepted			
			CAP Submitted DIANE KECK 03/26/2018 04:02 PM	Form 357 was completed and posted on the district web site. Form also uploaded to SOARS.			
			Flagged Kate Marsh 03/16/2018 09:41 AM	SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance (124 - 142)		126	04/16/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 03/27/2018 11:00 AM	CAP Accepted			
			CAP Submitted DIANE KECK 03/26/2018 04:05 PM	Applications were corrected at the Exit interview on Friday 3-16-18			
			Flagged Kate Marsh 03/16/2018 09:40 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review (400-408)	LARCHMONT SCHOOL	401	04/16/2018	CAP Accepted	

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Corrective Action History			CAP Accepted Kate Marsh 03/27/2018 10:58 AM	CAP Accepted			
			CAP Submitted DIANE KECK 03/19/2018 01:17 PM	- Training was conducted with the cashier at Larchmont Elementary immediately upon learning of the discrepancy. - "Cheat Sheets" showing how to correctly identify a reimbursable meal were placed in plain view of the cashier at the cash register. - Offer vs Serve training will be conducted at the scheduled Nutriserve employee meeting on 23 March 2018. Training will be documented in the Teamwork section of SOARS.			
			Flagged Kristin Lawton 03/16/2018 09:57 AM	Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Offer vs Serve - Day of Review (500-502)	LARCHMONT SCHOOL	501	04/16/2018	CAP Removed	
Corrective Action History			CAP Removed Kate Marsh 03/27/2018 11:00 AM	CAP Removed			
			Flagged Kristin Lawton 03/19/2018 02:03 PM	Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			